



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

Finance Agenda

Tuesday, May 19, 2015

10:00 A.M

**Cook County Building, Board Room 569
118 North Clark Street, Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

15-0356

COMMITTEE MINUTES

Approval of the minutes from the meeting of 4/14/2015

15-0351

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -04/14/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present: \$24,846.44

Proposed Settlements to Be Approved: \$2,515.87

Legal Fees Approved Fiscal Year 2015 to Present: \$301,164.83

Legal Fees for 04/14/2015 to Be Approved: \$35,546.01

DISBURSEMENTS

15-0335

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: IDOT, Springfield, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$445,485.81

Accounts: 25-6780, Trail Account

Contract Number(s): 06-80-03

Summary: Thorn Creek Bicycle Trail Completion Stage 1- Construction

15-0336

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Burling Builders, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$720,299.78

Accounts: 25-6710, Building Account

Contract Number(s): 13-80-01-G3R1 & G3R2

Summary: New Metal Buildings at Various Sites, locations include: Thorn Creek Maintenance Division HQ, Palos Trail HQ, Central Maintenance Facilities Addition & Central Maintenance Facilities Vehicle Storage Building

15-0337

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: All-Bry Construction Co., Burr Ridge, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$265,797.76

Accounts: 25-6710, Building Account

Contract Number(s): 13-80-01-G7R2

Summary: Warming Shelter Building and Site Improvements at Swallow Cliff

15-0338

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Plata Corporation, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$177,700.06

Accounts: 25-6710, Building Account

Contract Number(s): 13-80-01-G3R3

Summary: North Police Headquarters, Highland Woods Golf Course, Crabtree Nature Center, Deer Grove Sub-Division Headquarters and Northwest Resource Management Headquarters

15-0339

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Plata Corporation, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$238,277.71

Accounts: 25-6710, Building Account

Contract Number(s): 13-80-01-G7R1

Summary: General Headquarters Elevator Addition and Renovation

15-0340

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Burling Builders, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$197,642.94

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-002C

Summary: Camp Shabbona Development

15-0341

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Old Veteran Construction, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$404,435.74

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-004C

Summary: Camp Reinberg Development

15-0342

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Cornerstone Contracting, Inc., Elk Grove Village, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$633,335.29

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-006C

Summary: Camp Bullfrog/Maple Lake Development

15-0343

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: IDOT, Springfield, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$646,807.16

Accounts: 10-80-67-711-6770, Grant Account (Site Improvements)

Contract Number(s): 12-80-58

Summary: Golfview Road & 31st Street; Roadway Access Improvements to Brookfield Zoo

15-0344

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: IDOT, Springfield, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$423,721.41

Accounts: 25-6780, Trail Account

Contract Number(s): 05-80-20

Summary: Cal-Sag Trail West Segment

15-0345

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Burling Builders, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$242,282.11

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-003C

Summary: Camp Sullivan Development - Phase 1

BID RECOMMENDATIONS

15-0312

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserve District of Cook County (the "Forest Preserves") to enter into a contract with F.H. Paschen, S.N. Nielsen & Associates LLC, Chicago, Illinois for the Interior and Exterior Improvements at Whealan Pool, Caldwell Woods warming shelter and comfort stations at Linne Woods and LaBagh Woods.

Reason: Contract 13-80-01-G6R3B-2 Interior and Exterior Improvements at Whealan Pool, Caldwell Woods, Linne Woods, and LaBagh Woods. The work includes, but is not limited to, interior and exterior building improvements, emergency exit lighting, new paths, bicycle racks, and other related work as specified in the plans & specifications.

Bid Opening Date: 2/6/2015

Bid Results:

<u>Firm</u>	<u>Base Bid</u>
1. F.H. Paschen, S.N. Nielsen & Associates LLC	\$258,784.78*
2. Outlook Design & Construction / GMA Construction	\$293,171.30
3. Chicago Commercial Construction	\$347,462.98
4. Paul Borg Construction Company	\$399,445.80

* F.H. Paschen, S.N. Nielsen & Associates LLC's bid was read into the record as \$258,776.00, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$258,784.78

Estimated Fiscal Impact: \$258,784.78

Contract Period: Nine (9) Months after issuance of Notice to Proceed.

Account Name/Number: Building Accounts 25-6710, 26-6710, 51-6710, 52-6710, 54-6750 and 55-6710 .

District: 9,12 and 13

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

15-0324

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Groundskeeper Landscaping, Orland Park, Illinois

Reason: Contract #15-31-103 consists of tree and brush removal along the multi-use trail system in the Indian Boundary area, including the removal, topping or pruning of one thousand five hundred eighty-seven (1,587) trees, eleven (11) of which require pruning/topping in accordance with the Preserves specifications in Region 3, Indian Boundary Division. Groundskeeper Landscaping was the lowest responsible bidder of the four (4) bidders.

Bid Opening Date: 4/29/2015

Bid Results:

1. Groundskeeper Landscaping, \$191,450.00
2. Trees "R" Us, \$192,005.00
3. Clean Cut Tree Service, \$192,850.00
4. Homer Tree Service, \$275,465.00

Estimated Fiscal Impact: \$191,450.00

Contract Period: Ninety (90) work days from notice to proceed

Account Name/Number: 09-6756 EAB Tree Removal

District: 9

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.
The Chief Attorney and Chief Financial Officer have approved this item.

15-0331

REVENUE AND EXPENSE REPORT

**Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expenses
as of March 31, 2015**

SEE ATTACHED

15-0237

Sponsored by: TONI PRECKWINKLE, President

PROPOSED ORDINANCE AMENDMENT

FOREST PRESERVE FEE SCHEDULE

Amending the Forest Preserve District of Cook County Code of Ordinances to add a fee schedule for the new Aerial Adventure & Zipline Course.

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

7-1-1: FEE SCHEDULE

AERIAL ADVENTURE COURSE AND ZIPLINE FEES

Tree Top Adventure Course: \$57.00 (Adult Ages 16+) and \$37.00 (Child Ages 10-15)

Tree Top Junior Course: \$27.00 (All Ages)

Stand Alone Zipline: \$12.00 (All Ages)

*Nonprofit organizations with proper documentation may qualify for a reduced rate of 30% on designated charges.

*A reduction of 30% applies toward the last two weeks of April and for the first two weeks of November.

Effective date: This ordinance shall be in effect immediately upon adoption
Legislative History 4/14/15 FPD Board of Commissioners referred to the Finance Committee

15-0243

Sponsored by: TONI PRECKWINKLE, President

PROPOSED ORDINANCE AMENDMENT

FOREST PRESERVE FEE SCHEDULE

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

7-1-1: FEE SCHEDULE

BOAT HOUSE RENTAL FEES

Row Boat Rental: Hourly Rate \$15.00 / Discount Day Hourly Rate \$12.00 / All Day Rate \$45.00

Single Kayak Rental: Hourly Rate \$15.00 / Discount Day Hourly Rate \$12.00 / All Day Rate \$45.00

Tandem Kayak Rental: Hourly Rate \$20.00 / Discount Day Hourly Rate \$15.00 / All Day Rate \$50.00

Canoe Rental: Hourly Rate \$20.00 / Discount Day Hourly Rate \$15.00 / All Day Rate \$50.00

Paddle Boat Rental: Hourly Rate \$15.00 / Discount Day Hourly Rate \$12.00

Electric Motor Boat Rental: Hourly Rate \$20.00 / Discount Day Hourly Rate \$12.00 / All Day Rate \$60.00

Effective date: This ordinance shall be in effect immediately upon adoption.

Legislative History 4/14/15 FPD Board of Commissioners referred to the Finance Committee

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF March 31, 2015

REVENUES	2014 Budget	2015 Budget	Mar-14	Mar-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	\$ 21,173,824	\$ 21,945,406	\$ 771,582	46%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	\$ 630,651	\$ 546,705	\$ (83,946)	18%
Golf	\$ 990,000	\$ 990,000	\$ -	\$ 20,623	\$ 20,623	2%
Concessions	\$ 220,000	\$ 190,000	\$ 40,710	\$ 109,696	\$ 68,986	58%
License Agreements	\$ 678,800	\$ 876,000	\$ 425,354	\$ 345,644	\$ (79,710)	39%
Land Use Fees	\$ 257,500	\$ 257,500	\$ 54,460	\$ 47,725	\$ (6,735)	19%
Winter Sports	\$ 15,000	\$ 25,000	\$ 44,360	\$ 24,772	\$ (19,588)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	\$ 160	\$ 3,932	\$ 3,772	10%
Miscellaneous Income	\$ 100,000	\$ -	\$ 12,783	\$ 14,047	\$ 1,264	-
Picnic Permit Fees	\$ 950,000	\$ 1,000,000	\$ 522,708	\$ 491,132	\$ (31,576)	49%
Pool Fees	\$ 420,000	\$ 388,680	\$ (90)	\$ -	\$ 90	0%
Fines	\$ 336,000	\$ 316,000	\$ 73,155	\$ 16,310	\$ (56,845)	5%
Interest	\$ 100,000	\$ 75,000	\$ 4,979	\$ 4,861	\$ (118)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	\$ -	\$ -	\$ -	0%
TOTALS	\$ 57,577,147	\$ 62,097,166	\$ 22,983,054	\$ 23,570,853	\$ 587,799	38%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF March 31, 2015

EXPENDITURES	2014 Budget	2015 Budget	Mar-14	Mar-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 248,026	\$ 285,154	\$ 37,128	17%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 288,093	\$ 330,247	\$ 42,154	17%
Human Resources	\$ 562,261	\$ 709,273	\$ 88,912	\$ 97,825	\$ 8,913	14%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 633,954	\$ 732,677	\$ 98,723	17%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 666,046	\$ 696,546	\$ 30,500	13%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 274,206	\$ 289,619	\$ 15,413	14%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 1,438,319	\$ 1,533,567	\$ 95,248	16%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 1,285,277	\$ 1,083,823	\$ (201,454)	11%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 545	\$ 15,104	\$ 14,559	6%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 194,657	\$ 212,944	\$ 18,287	16%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 1,498,992	\$ 1,679,041	\$ 180,049	18%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 268,884	\$ 318,535	\$ 49,651	16%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 384,837	\$ 425,168	\$ 40,331	6%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ -	\$ -	\$ -	0%
TOTALS	\$ 57,577,147	\$ 62,097,166	\$ 7,270,748	\$ 7,700,250	\$ 429,502	12%